Apply to ACC to get your S# (ACC Student Number)

*If you have already taken an ACC concurrent enrollment class in the past you do not have to apply again. If you forgot your S# you can retrieve it here: https://erpdnssb.cccs.edu/PRODCCCS/cccsemail_reminder.cccs_get_snumb

1. **CREATE AN ACCOUNT**: Click on link below and then click on “Create an Account” and fill out the information. Do NOT use your DCSD school Gmail account (use a personal email account)

2. **ACTIVATE YOUR ACCOUNT**: Find your account activation email and click “Confirm email now”. If you can’t find the email, check your Spam folder

3. **APPLY**: Once your account has been activated, login and click “my account”. Scroll down to “Start an application”
   Use this [STEP by STEP ACC Application Guide](#) *In order to apply, you will need your social security number.

   *If you need assistance with your application, contact ACC Admissions @ (303) 797-4222

4. **RECEIVE YOUR S#/ACC STUDENT NUMBER**: When you ‘Submit’ your application and have a checkbox next to ‘Complete an Application’ then…scroll back up to the top of the login page and you should see your S# to the right of your name under ‘Student ID’ (if your Student ID (S#) is not generated immediately, you will receive a welcome email from ACC within 3 days of submitting your application)

5. **SEND DOCUMENTATION TO** PHSConcurrentEnroll@dcsdk12.org. Include name, S# and screenshot or forwarded email.