Temporary COVID Absence Alternate Learning Plan

Dear Parent/Guardian,

We understand that your child will be absent for 10 days due to quarantine. Please see important information below concerning support provided to your child while he or she is absent from school.

**Students**
Once it has been confirmed that a student will need to be absent due to COVID-19, the student will continue to have access to their assignments via the online platform. Also, students will have the opportunity to schedule a Zoom meeting as needed to receive extra support regarding assignments and/or questions. If students do not have Internet access, hardcopies of instructional materials will be available.

**Parents**
When the school is informed by a parent or guardian that their child will be absent due to COVID-19, the Program Supervisor will provide specific instructions concerning the child’s assignments (online or hardcopies of instructional materials) in addition to various contact methods to receive additional support. To confirm the absence is COVID related, documentation will be required. Upon your child’s return to school, a parent or guardian will be required to return the COVID-19 Student Health Attestation Form.

**Student Attendance**
During the quarantine period, your child will not be marked absent if he or she is participating in instruction according to the alternate learning plan. Please know if you see an absence, it will be corrected and not held against your child. If your child is prevented from participating in the alternate learning plan due to COVID-19 symptoms, we will follow the NCSS handbook policy for reporting this type of absence and the timeframe to make up assignments.

Sincerely,

Ms. Phalanda Perriman  
Program Supervisor

Dr. Keith Benton  
Director